

**CLINICAL FELLOW CHECKLIST**

**PATIENT CONTACT**

**Effective for Clinical Fellows starting after December 31, 2002**

<b>International Medical Graduates</b>	<b>North American Medical Graduates</b>
McMaster University Fellowship Application Marked <b>ELIGIBLE</b> by Postgraduate Education <input type="checkbox"/>	McMaster University Fellowship Application Marked <b>ELIGIBLE</b> by Postgraduate Education <input type="checkbox"/>
Proof of Practising Medical Specialist <input type="checkbox"/>	Curriculum Vitae including birth date <input type="checkbox"/>
TSE (optional) Pass 50 (220 before 07/95) <input type="checkbox"/>	Copy of Medical Degree <input type="checkbox"/>
TOEFL (optional) Pass 580 before 07/98 <input type="checkbox"/>	Copy of Transcripts <input type="checkbox"/>
Letter of Intent to Return to Home Country <input type="checkbox"/>	<b>Letter from Supervisor To include:</b> <input type="checkbox"/>
Curriculum Vitae including birth date <input type="checkbox"/>	Position Title <input type="checkbox"/>
Copy of Medical Degree <input type="checkbox"/>	Period of Contract <input type="checkbox"/>
Copy of Transcripts <input type="checkbox"/>	Funding Agency <input type="checkbox"/>
<b>Letter from Supervisor To include:</b> <input type="checkbox"/>	Funding Amount <input type="checkbox"/>
Position Title <input type="checkbox"/>	Objective Form <input type="checkbox"/>
Anticipated start of Pre-Entry Assessment Prog. Length of Appoint.(Yrs.) <input type="checkbox"/>	<b>(Do not offer appointment as this is the responsibility of the Assistant Dean, Postgraduate Education)</b>
Funded Agency and Amount <input type="checkbox"/>	
Objective Form <input type="checkbox"/>	
<b>(Do not offer appointment as this is the responsibility of the Assistant Dean, Postgraduate Education)</b>	Letter recommending Appointment by Programme Director (Sub-Specialty Programme Director if appropriate) to Assistant Dean, Postgraduate Education <input type="checkbox"/>
Letter Recommending appointment by Programme Director (Sub-Specialty Programme Director if Appropriate) to Assistant Dean, Postgraduate Education <input type="checkbox"/>	<b><u>FOR BOTH INTERNATIONAL MEDICAL GRADUATES AND NORTH AMERICAN MEDICAL GRADUATES:</u></b>
	Instruct Department Manager Regarding Payroll Arrangements <input type="checkbox"/>

**\* EMPLOYMENT AUTHORIZATIONS MUST BE PROCESSED THROUGH THE POSTGRADUATE EDUCATION OFFICE**

**\*\*ALL APPLICATIONS MUST COME TO POSTGRADUATE EDUCATION VIA CORE PROGRAMME OFFICE**