

# **Student Checklist, Statement of Responsibilities**

## ***“Interdisciplinary Global Health Field Course: Maternal and Infant Health in Morocco”***

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### **IMPORTANT**

#### **APPLICATION MATERIALS AND REQUIRED DOCUMENTS**

- \*A faculty recommendation
- \*Signature documents, which are forms you must read and sign. These include application questionnaires and this checklist.
- \*Material submissions (transcript, deposit), which you bring either in person or send by mail.
- \*Proof of action (registration with Canadian embassy, etc.)

#### **DUE DATES**

All due dates are indicated in this checklist. You must be sure to meet deadlines, so you can reserve your place in the program. Because we purchase airfare and NGO services for the entire group, deadlines must be observed to ensure your place. Valid passport, health insurance, and other requirements must be met or the university and the law will not allow you to travel.

#### **SIGNATURE**

You must complete this checklist and sign it to indicate that you have met all requirements here. Please submit a copy to Dr. Amster by April 25, 2016.

#### **All documents and materials must be submitted directly to--**

Dr. Ellen Amster, Director Morocco program  
Department of History, Chester New Hall Room 616  
1280 Main Street West  
Hamilton, ON L8S 4L9 CANADA  
Email: [amstere@mcmaster.ca](mailto:amstere@mcmaster.ca)  
Phone: 905 525 9140 X 24144

#### **\*\*BHSC STUDENTS ONLY**

BHSC students are subject to a special approval process; please see Jen Landicho for details, MDCL 3308, [Jennifer.landicho@learnlink.mcmaster.ca](mailto:Jennifer.landicho@learnlink.mcmaster.ca).

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### **1. Student Participation Application Form.**

Download from course website and complete and sign. **Due February 22, 2016.**

### **2. Academic Recommendation for “Interdisciplinary Global Health Field Course: Maternal and Infant Health in Morocco”**

Download from course website, give to faculty recommender to complete asap. Faculty must submit directly to Dr. Amster in CNH 616.

**Due February 22, 2016.**

### **3. Academic Transcript** **Due February 22, 2016.**

### **4. A \$250.00 deposit (non-refundable) cheque made out to “McMaster University.”**

Submitted to Dr. Amster in Chester New Hall 616. If accepted, this is applied to the program fee.

**Due February 22, 2016.**

### **5. Photocopy of your passport (photo page only).** **Due February 22, 2016.**

### **6. Declaration of Health Status Form**

Download from course website, and complete and sign, submit with confirmation of acceptance to the program.

**Due March 1, 2016.**

### **7. Attend First Orientation Session for Student Participants in March 2016** two sessions will be scheduled, you may attend either March 7 or March 9.

**Attend Pre-Departure Orientation Session for Student Participants in mid-April.**

**Both are required—March and April 2016.**

### **8. Morocco Program Fees due in full (the remaining \$6450.00).**

These may be paid by cheque made out to “McMaster University” or by wire bank transfer (for a \$15.00 processing fee) to the CE and B program account.

**Due March 22, 2016.**

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**9. Travel insurance.** You must provide proof of adequate travel medical insurance, see the “Health Insurance for Study/Work/Travel Abroad” section of ISS website for details: <https://iss.mcmaster.ca/our-services/immigration-matters/temporary-residents-in-canada/34-outgoing-mcmaster-students/successful-applicants.html>. You must submit proof with the **Travel Health Insurance Information Form**, (download from course website and complete). **Due March 22, 2016.**

**10. Travel documents.**

All participants must have valid passports, which are valid for at least 6 months after June 5, 2016. If you are not a Canadian or US citizen, you must demonstrate that you do not need a visa for Morocco or have obtained a visa for Morocco. **Due March 22, 2016.**

**11. Immunizations.**

You must provide documentation demonstrating that you have discussed immunizations with a travel health clinic **by March 22, 2016** and you must have a **complete vaccination record for Morocco by April 20, 2016.**

**12. Registration and payment of McMaster Tuition to University Registrar.**

You must register for 6 credits of McMaster course credits for the Morocco program, either **Arabic 3MA3** and **HIST/ANTHROP 3GH3**, or if you are a BHSC student, you may register for BHSC credits or BHSC ELE credits. You must provide proof of registration and proof of tuition payment from the registrar. You can pay by cheque, wire transfer, or credit card. **Due March 22, 2016.**

**13. Participant Assumption of Risk Waiver.**

Download from the course website and fill out/sign. You must have attended BOTH the First Orientation and Pre-Departure Orientation sessions. **Due April 15, 2016.**

**14. TCPS 2 Tutorial**

Provide evidence that you have completed the TCPS 2 Tutorial (ethics). Go to <http://tcps2core.ca/welcome>. **Due April 25, 2016.**

**15. Travel Advisory**

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Subscribe to travel updates from [travel.gc.ca](http://travel.gc.ca).  
Go to <http://travel.gc.ca/news-warnings/subscribe>  
**Due April 25, 2016.**

### **16. Embassies and Consulates Directory**

Provide evidence that you have knowledge of your Canadian Consulate/Embassy in Morocco. Carry this information with you at all times.  
Go to <http://travel.gc.ca/assistance/embassies-consulates>  
**Due April 25, 2016**

### **17. Emergency Information**

Provide evidence that you have reviewed the emergency information section of [travel.gc.ca](http://travel.gc.ca).  
Go to <http://travel.gc.ca/assistance/emergency-info>  
**Due April 25, 2016**

### **18. Registration of Canadian Abroad service**

Provide evidence that you have registered with Foreign Affairs. In this way, you can be contacted and the Government of Canada can provide assistance in case of an emergency abroad or at home.  
Register at: <http://travel.gc.ca/travelling/registration>  
Please send us a copy of the information you submitted upon registration.  
**Due April 25, 2016.**

### **19. Sign and Date this checklist. Due April 25, 2016.**

**I have read, understood, and completed the items in this checklist.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

### **Overall:**

You should also review the travel tips essential for Canadian travellers available at <http://travel.gc.ca/> and travelling alone tips at <http://travel.gc.ca/travelling/publications/her-own-way>

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You should also consider downloading the Travel Smart mobile app to your mobile device: <http://travel.gc.ca>

### **IN CASE OF EMERGENCY WHILE ABROAD, CONTACT**

sos@international.gc.ca

613-996-8885 **OUTSIDE CANADA**

1-800-267-6788 **IN CANADA**