

RECRUITMENT VISITS

Recruit Name:

Position Number:

REQUIRED MEETINGS ARE LISTED BELOW. ALL INTERVIEWERS MUST BE PROVIDED WITH THE FOLLOWING: ADVERTISEMENT; CV; PROPOSED R4; AND LETTERS OF REFERENCE.

ALL RECRUITS:

Appropriate Departmental Representatives *including DEC*

Associate Dean (Health Professional Education) *or* Associate Dean (Undergraduate Health Science Education)

Associate Dean (Faculty Affairs)

Associate Dean (Clinical) *if clinical*

Associate Dean (Research) *if significant research focus*

Associate Dean (Graduate Studies - FHS) *if expected to teach/supervise in graduate programs*

Associate Vice President, Faculty *tenure-track appointments only*

Manager, Faculty Relations

Division Chief / hospital representatives *if applicable*

IN ADDITION, RECRUITS WHO WILL BE APPOINTED WITH TENURE/CAWAR MUST ALSO MEET:

(PLEASE NOTE THAT INITIAL APPOINTMENT WITH CAWAR/TENURE IS SUBJECT TO APPROVAL BY THE GOVERNING BODIES OF THE UNIVERSITY)

Provost

President

Associate Vice President and Dean, Graduate Studies

Dean and Vice President, Faculty of Health Sciences *only those to be appointed at the rank of Professor*

PLEASE ATTACH ITINERARY TO THIS FORM SHOWING DATES OF MEETING WITH THE ABOVE. **NOTE** IF REQUIRED MEETINGS DO NOT TAKE PLACE, PLEASE INCLUDE PROOF OF YOUR EFFORTS TO SCHEDULE THESE MEETINGS.