

Visiting Research Intern Application

Graduate students, enrolled at foreign institutions, who would like to visit the Faculty of Health Sciences at McMaster to conduct research with our faculty, may do so provided they meet specific criteria¹.

Current immigration provisions allow these individuals to visit without need for a Labour Market Impact Analysis so long as their visit will provide reciprocal benefits for Canadians and other competitive advantages for Canada. Visits of 120 days or less are work permit exempt. Please complete and submit this form to the FHS Faculty Relations office in HSC-2J1A.

Applications should be submitted well in advance of the proposed visit date to ensure that the individual has time to obtain the appropriate immigration authorization.

VISITOR INFORMATION

Student Name:		Email Address:	
Expected start date of visit		Visit Length	
Home Institution:		Current Program of Study	
Masters or PhD Level?		Expected completion date:	
Country of Birth		Country of Residence	
Citizenship		Passport Number	

HOST INFORMATION

Name of Host:		Email:	
Phone:		Fax:	
Campus Address of Host		Campus Address of Visitor	

¹ Note – those who will be enrolled as McMaster students cannot be invited using this process – those individuals must contact the Graduate Studies office. Prospective Visitors to Faculties other than the Faculty of Health Sciences should contact the Office of the Provost for information.

DOCUMENTATION TO BE ATTACHED

- ❖ Letter from the host to the visitor. This letter must include the following details:
 - The main purpose of the visit
 - Type of research – i.e. Will the visitor carry out activities related to his/her own research, the host supervisor's, or joint study or research?
 - In order to be eligible for the 120 day or less work permit exemption, the host letter must clearly outline that the visitor has academic expertise/excellence in a field related to the work being undertaken and that she/he will have a significant role to play (or value to add) to the research project. This information will be utilized by immigration in determining whether the visitor meets the requirements for a work permit exemption.
 - Confirmation the visit is unpaid and McMaster will provide no remuneration to the individual.
- ❖ CV which clearly outlines current enrollment status, and degrees held (In English)
- ❖ Letter from home institution confirming enrollment status
- ❖ Letter from home institution or other sponsor outlining funding arrangements for length of visit
- ❖ Copy of the first page of the visitor's passport

Please provide the complete package to your Department Chair/Associate Dean for review and approval before submitting to FHS Faculty Relations.

APPROVALS

I am aware of this visit and confirm that the above information is complete and correct:

Department Chair/Associate Dean: _____

Date: _____

EMPLOYER COMPLIANCE FEE PAYMENT

For visits that will exceed 120 days – a work permit is required and a \$230 compliance fee must be paid by the host/Department prior to the applicant applying for a work permit. **This fee cannot be charged back to the applicant.**

Credit Card information:

Name on Card:		Expiry Date:	
Card number:		Security Code:	

I authorize the use of the above-noted credit card for payment of \$230.00 fee to IRCC

Signature: _____

A copy of the receipt for payment will be provided to the host once processed.