

Faculty of Health Sciences
Boris Family Boardroom Booking Request Form
MDCL 5104

Email: bookfhs@mcmaster.ca

Date Requested: 08/02/22

Requester Info

Name:	<input type="text"/>	Dept:	<input type="text"/>
Phone/Ext:	<input type="text"/>	Office Address:	<input type="text"/>
Email:	<input type="text"/>	Program:	<input type="text"/>
Event/Course:	<input type="text"/>		
Host/Instructor:	<input type="text"/>	Phone/Ext:	<input type="text"/>
Purpose:	<input type="text"/>		

One Time Booking

Date: Start Time: End Time: # of Attendees:

(Please ensure that adequate time is booked to receive and remove any catering, if applicable)

Recurring Booking

Daily Weekly Monthly

Start Date: End Date: Start Time: End Time:

Mosaic Chartfield:

Please refer to Boris Family Boardroom Booking Guidelines for additional details on proper utilization of space