

Pricing for Core Services

STANDARD STORAGE AND SERVICES (see http://cic.ironmountain.ca/en/records/glossary/ for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Carton Storage	\$0.737	Cubic Foot
■ Receiving and Entry - Carton	\$6.30	Cubic Foot
■ Regular Retrieval - Carton	\$6.30	Cubic Foot
■ Regular Retrieval - File from Carton	\$9.33	File
■ Regular Refile - Carton	\$6.30	Cubic Foot
■ Regular Refile - File to Carton	\$9.33	File
■ Archival Destruction – Carton	\$10.50	CF plus Regular Retrieval and Handling Charges
■ Open Shelf Storage	\$1.664	Linear Foot
■ Open Shelf Storage - X-Ray	\$2.467	Linear Foot
■ Receiving and Entry - Open Shelf File	\$10.71	Linear Foot
■ Regular Retrieval - File from Open Shelf	\$5.72	File
■ Regular Refile - File to Open Shelf	\$5.72	File
■ Archival Destruction - Open Shelf	\$5.66	File plus Regular Retrieval Charge
■ Standard Delivery	\$70.52	Visit plus Handling Charge
■ Regular Pickup	\$70.52	Visit plus Handling Charge
■ Handling Charge	\$6.92	Cubic Foot
■ RFID T Label	\$1.03	Each
■ RFID Z Label	\$1.03	Each
■ File Tracking Storage	TBD	Each

PREMIUM STORAGE & SERVICES (see http://cic.ironmountain.ca/en/records/glossary/ for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Rush Retrieval - Carton	\$13.39	Cubic Foot
■ Rush Retrieval - File from Carton	\$19.22	File
■ Regular Interfile - Carton	\$14.33	Each
■ Trip Charge, Metro	\$77.52	Visit plus Handling Charge
■ Trip Charge, Metro NY	\$85.52	Visit plus Handling Charge
■ Trip Charge, Zone 2	\$88.52	Visit plus Handling Charge
■ Trip Charge, Zone 3	\$94.52	Visit plus Handling Charge
■ Trip Charge, Zone 4	\$100.52	Visit plus Handling Charge
■ Rush Delivery - Business Day	\$189.61	Visit plus Handling Charge
■ Rush Delivery - After Hours	\$380.84	Visit plus Handling Charge
■ Rush Pickup - Business Day	\$189.61	Visit plus Handling Charge
■ Archival Destruction – File from Carton	\$8.58	File plus Regular Retrieval and Handling Charges
■ Rush Retrieval - File from Open Shelf	\$12.90	File
■ Regular Interfile - Open Shelf	\$9.94	Each
■ Miscellaneous Services - Labour	\$118.30	Hour
■ Re-Boxing Charge	\$12.79	Labour plus New Carton Cost
■ Re-Lidding Charge	\$2.75	Labour plus New Lid Cost

* Trip charges are applied in accordance with the transportation policy found here: <http://cic.ironmountain.ca/>.

TBD: To be determined, call for quote



OTHER PROGRAM FEES (see <http://cic.ironmountain.ca/en/records/glossary/> for service definitions)

DESCRIPTION	EFFECTIVE PRICE	PER
■ Administrative Fee (Summary Billing)	\$54.95	Account ID per Month
■ Administrative Fee (Detailed Billing)	\$99.95	Account ID per Month
■ Fuel Surcharge		* Transportation Visit

*A Fuel Surcharge is applied monthly based upon changes in the price of diesel fuel as published by MJ Ervin and Associates, a company that monitors fuel prices across Canada daily. This charge is calculated monthly and included as a percentage of transportation related service charges. The current monthly Fuel Surcharge information can be found on the website at cic.ironmountain.ca/en/shredding/fuel/.

Custom Pricing

CUSTOM STORAGE & SERVICES (see <http://cic.ironmountain.ca/en/records/glossary/> for service definitions)

DESCRIPTION	EFFECTIVE PRICE	PER
■ Individual Listing	\$0.88	File
■ Open Shelf Individual Listing	\$1.36	File
■ Storage Minimum	\$281.88	Month
■ Minimum Service Order Charge	\$29.70	Order
■ Permanent Withdrawal - Carton	\$9.25	CF plus Regular Retrieval Charge
■ Permanent Withdrawal - File from Carton	\$5.70	File plus Regular Retrieval Charge
■ Permanent Withdrawal - Open Shelf	\$5.96	File plus Regular Retrieval Charge
■ Outside Courier/Customer Representative Handling	\$5.18	Each

Image on Demand Services (see <https://www.ironmountain.ca/en/support/how-it-works> for service definitions)

DESCRIPTION	EFFECTIVE PRICE	PER
■ Image on Demand - Digital Images Scanned (in excess of the first 50 Images)	\$0.315	Image
■ Image on Demand - Imaging Minimum (includes first 50 images)	\$32.50	Order
■ Image on Demand - Hourly Labor	\$75.70	Hour

Note: Prices are reflective of services not included in the quoted activity caps.

Note: Image on Demand is not available in all markets. If the customer's requirements differ from those described in Image on Demand - Overview within the Glossary of the Customer Information Center (<https://www.ironmountain.ca/en/support/how-it-works/records-management/glossary/>), then custom services are available and must be described in an agreed upon statement of work.

Additional Services beyond those listed in this Pricing Schedule are available. For service descriptions, please go to Additional Services at cic.ironmountain.ca/en/additionalservices.

TBD: To be determined, call for quote

