DUTIES OF THE RESIDENT REPRESENTATIVE OF THE MCMASTER UNIVERSITY PUBLIC HEALTH & PREVENTIVE MEDICINE RESIDENCY PROGRAM COMMITTEE (RPC)

Number of Resident Representatives to the RPC Committee:

There will be one Resident Representative to the RPC Committee, in addition to the Chief/Senior Resident, at any one time. If there are an insufficient number of residents to have a Resident Representative, the Chief/Senior Resident will undertake this role.

Selection, Reporting, and Term:

The Resident Representative is elected by and reports to the resident group. Residents may nominate themselves or other residents with the nominee’s consent. The Resident Representative may come from any year.

The term of the Resident Representative will be twelve months, but may be divided between residents (e.g., two six-month terms). The term will be from July 1st to June 30th of the following year. Residents may be re-elected to the position. However, all residents are encouraged to pursue the role.

Responsibilities:

The responsibilities of the Resident Representative shall include the following:

1. Participate as a full member of the Residency Program Committee, including during discussion of resident performance and promotion. The resident is to provide a resident perspective and advocate, where appropriate, for a fair and transparent process and to hold all discussion in confidence.
2. Act as a liaison between the Residency Program Committee and the resident group.
3. As a member of the Residency Program Committee, advocate for residents on program-specific matters, such as education and service, matters related to the PAIRO-OCOTH Agreement, matters related to the policies of the McMaster University Post-graduate Medical Education Office, and any matters related to the general health and well-being of residents with the McMaster University Public Health & Preventive Medicine Residency Program.
4. Support the RPC in ensuring information and resources pertaining to resident health and well-being are available to the resident group, for example, on the McMaster University Public Health & Preventive Medicine Residency Program website: [http://www.fhs.mcmaster.ca/ceb/community_medicine_page/index.htm](http://www.fhs.mcmaster.ca/ceb/community_medicine_page/index.htm)
5. Prior to completing his/her term as Resident Representative, meet with the incoming Resident Representative to review the roles and responsibilities of the Resident Representative.
6. The Resident Representative will meet with the resident group at least every 3 months on a formal basis to discuss relevant resident issues and to form a plan for resident
issues requiring action on the part of the Resident Representative. Informal discussion with the resident group will occur on an intermittent basis when required.

Evaluation:

The Resident Representative will meet with the resident group at least every 3 months to evaluate the Resident Representative.