Let’s do a freaky Friday role reverse and put you in the supervisor’s shoes.

You are supervising a group of part time staff
What would you do?

1. A staff member doesn’t show up for a scheduled work meeting and you later find out it was because they went to the beach with some friends. Is this a legitimate reason to miss work? How would you confront this problem with the staff member?

2. The group has met a goal they set earlier in the project. How would you celebrate this achievement?
3. The staff is not coming through on commitments they’ve made to you as the supervisor. Commitments like coming into work on certain days, meeting deadlines, showing up for meetings, etc. How would you handle the missed time? What kinds of consequences would you put in place for missed deadlines? How would you confront these kinds of problems?

4. You are not sure how committed the group is to the project you are working on. How can you tell if they are motivated? What are some ways you can motivate the team?

5. You see that some team members are not getting along. What can you do as a supervisor to help the team work better together? Should you interfere or let them sort out the problem themselves?

6. You see a team member who is really doing a great job! How can you express that without the rest of the team thinking they are doing a bad job?