GUIDELINES FOR SUBMISSION

All submissions must be completed electronically using the Abstract Submission Form. This form can also be downloaded from http://fhs.mcmaster.ca/oncology/education.html

For standardization, the abstract itself must not exceed 1,500 characters (including spaces; approximately 200 words) in each of the four sections (objectives, methods, results, and conclusions). Please ensure your abstract does not contain spelling, grammar, or scientific errors. No proof reading will be performed by the review committee.

Abstracts must be based on results that have not been published in any journal prior to the Oncology Research Day event.

Deadline for Abstract Submission:
Abstracts must be submitted in final form no later than midnight Wednesday, April 12th, 2017. Forms must be sent by email attachment to Heather Wilde at wildeh@hlsc.ca A printed copy of the form must be signed by the student and his/her supervisor and mailed to Heather Wilde, Academic Coordinator at the Juravinski Hospital and Cancer Centre, 1st Floor, 60 (G) Wing.

Abstract Format:
The abstract should be informative and should clearly describe the work and its relevance to oncology. We recommend that you follow a structured format as follows:
- State the specific objective of the research, intervention, or program
- State the methods used
- Summarize the results obtained
- State the conclusions reached

Criteria for Selection of Abstracts:
- All abstracts received will be evaluated by the Review Committee.
- The reviewers will assess the abstracts using the following criteria:
  - Originality of the research
  - Relevance of the science or the clinical value of the study
  - Suitability of the methodology to the project
  - Overall quality of the work as seen from the abstract
- After reviewing the abstracts, the Review Committee will determine the appropriate method for presentation (poster or oral presentation).
- Incomplete abstracts will be rejected.

Notification of Acceptance:
The Review Committee will review the submitted abstracts and authors will be informed of the outcome by e-mail. The Review Committee’s decision is final and cannot be appealed.