

# 2018 Canada Graduate Scholarships- Master's Program Competition

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The School of Graduate Studies is pleased to provide new information for the Canada Graduate Scholarships Master's (CGS M) Program Competition for the 2018-19 academic year.

The CGS M Awards Program supports students in all research disciplines and is administered jointly by Canada's three federal granting agencies: the Canadian Institutes for Health Research (CIHR), the Natural Sciences and Engineering Research Council of Canada (NSERC), and the Social Sciences and Humanities Research Council of Canada (SSHRC). The selection process and post-award administration are carried out at the university level, under the guidance of the three agencies.

## Value and Duration

\$17,500.00 for 12 months, non-renewable

## Assigned Allocations to McMaster

CIHR-18  
NSERC-28  
SHRC-31

## Application Deadline: December 1, 2017

**The deadline for students to apply on the Research Portal is December 1, 2017.** There are no extensions granted by the Agency. Applicants to the CGS M program must complete their application using the Research Portal, hosted by NSERC. It is a single application form used by all three Agencies (NSERC, SSHRC, and CIHR) and the applicant can choose up to 5 universities where they would like to hold their award.

## Other Awards

The CGS M applicants are also eligible for additional McMaster awards such as the Ontario Graduate Scholarships and other internal awards. No additional application is necessary.

## Eligibility

- be a Canadian citizen or a permanent resident of Canada;
- have completed, as of **December 31, 2017**, between **zero and 12 months** of full-time studies (or full-time equivalent) in:
  - the master's program for which you are requesting funding; or
  - the direct-entry doctoral program for which you are requesting funding; or
  - the combined master's-doctoral program for which you are requesting funding; or

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- a master's program that was or will be fast-tracked to a doctoral program, and you are requesting funding for the first 12 months of this doctoral program;
- not have previously held a CGS M; note that for CIHR and NSERC, scholarship support for graduate studies (master's and doctoral) is limited to a lifetime maximum of four years (48 months) of full-time equivalency. If you have received the maximum support toward your graduate-level studies by any of the three federal granting agencies, you may not be eligible to apply for a CGS M;
- have achieved a first-class average, as determined by the host institution, in each of the last two completed years of study (full-time equivalent); ) At McMaster, a first-class average for this competition is a Minimum A- (10/12)
- submit a maximum of one scholarship application per academic year to either CIHR, NSERC or SSHRC (the Research Portal will allow the application to be submitted to up to five institutions – refer to [Application Procedures](#)).

Applicants can be considered for a CGS M at McMaster University if they select McMaster as one of the institutions on their CGS M application and if:

- be enrolled in, have applied for, or will apply for full-time admission to an **eligible** graduate program at the master's or doctoral level at a Canadian institution with a CGS M allocation;
- Applicants should respect the internal deadline to apply for admission for your intended program of study. Contact the your respective graduate program at McMaster for more detailed information.

## Program of Study Eligibility

An eligible graduate program must have a **significant research component**. A significant research component is considered to be original, autonomous research that leads to the completion of a thesis, major research project, dissertation, scholarly publication, performance, recital and/or exhibit that is merit/expert-reviewed at the institutional level as a requirement for completion of the program.

Master's programs that are based only on course work are typically not eligible since they do not include a significant research component. Given the specific requirements of certain disciplines, institutions are invited to contact the appropriate agency for guidance on the eligibility of programs of study.

## A complete application

A complete application includes the following documents:

- the outline of the proposed research (including the bibliography and citations);
  - Outline of proposed research (maximum of **one page**);
  - Bibliography/citations (maximum of **one page**).
- all undergraduate and graduate transcripts;  
**Up-to-date official transcripts** of all undergraduate and graduate studies should be included in the application. Retain the paper copy of any uploaded transcripts, as you may be asked to provide it for verification purposes.

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- **Up-to-date transcripts** are defined as transcripts dated or issued in the fall session of the year of application (if currently registered) or after the last term completed (if not currently registered)
  - **Official transcripts** are defined according to institutional guidelines. Ensure that the transcripts uploaded meet the internal requirements at each institution selected in your application. Contact the Faculty of Graduate Studies (or its equivalent) at the institutions selected in your application to determine their requirements.
  - If your institution does not provide transcripts, you can submit, in lieu of a transcript, a letter bearing the official institution seal/stamp or a letter signed by the Dean of Graduate Studies or equivalent confirming 1) your program of study, 2) your registration status and 3) the fact that the institution does not provide transcripts.
  - If transcripts are not provided for all programs of study listed in the CCV, the selection committee(s) will have less information on which to base their assessment, which may put your application at a disadvantage.
  - If an applicant has not provided the up-to-date official transcripts needed to determine if they have achieved a first-class average in each of the last two completed years of study (full-time equivalent), their application will be deemed ineligible.
- the CGS M Canadian Common CV (CCV);
  - two reference assessments.

## Useful Links

### Competition Information

Please visit: [http://www.nserc-crsng.gc.ca/students-etudiants/pg-cs/cgsm-bescm\\_eng.asp](http://www.nserc-crsng.gc.ca/students-etudiants/pg-cs/cgsm-bescm_eng.asp)

### Instructions for completing an application:

[http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/CGS\\_M-BESC\\_M\\_eng.asp](http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/CGS_M-BESC_M_eng.asp)

**Research Portal – Frequently Asked Questions**, please visit: [http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/FAQ-FAQ/ResearchPortal-PortailDeRecherche\\_eng.asp](http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/FAQ-FAQ/ResearchPortal-PortailDeRecherche_eng.asp)

### Instructions for Completing the Reference Assessment Form

[http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/CGSM\\_REF-BESCM\\_REF\\_eng.asp](http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/CGSM_REF-BESCM_REF_eng.asp)

### Research Portal

Create and account on the Research Portal:

<https://portal-portail.nserc-crsng.gc.ca/s/reg-insc.aspx>

Login to the Research Portal with an existing account:

<https://portal-portail.nserc-crsng.gc.ca/s/login.aspx>

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## Department Process/Action

### Research Portal Access

Departments will be required to select a **'Research Administrator (Assistant)'** to register on the **Research Portal**. The department's Research Administrator (Assistant) will have access privileges to browse applications, return applications to applicants (prior to December 1<sup>st</sup>), print or save applications as a PDF.

**Existing Research Administrator (Assistants)** will not be required to create an account since one has already been created from a previous year's competition. You can sign into the portal by going to this link:

<https://portal-portail.nserc-crsng.gc.ca/s/login.aspx>

If you forgot your password, please click "I forgot my password".

For **New Research Administrator Assistants**, please refer to the following link to register for an account on the portal:

<https://portal-portail.nserc-crsng.gc.ca/s/reg-insc.aspx>

Once you receive confirmation that your account has been successfully created, please provide your name and email address that was used to create the account by e-mailing [graduatescholarships@mcmaster.ca](mailto:graduatescholarships@mcmaster.ca). We will be able to complete the registration process once you send us the e-mail.

### Research Administrators Assistants Research Portal Instructions

For information regarding NSERC Portal instructions for Research Administrator Assistants please visit:

[http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/RA-AR\\_eng.asp](http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/RA-AR_eng.asp)

**Please remember that it is the Research Administrator's responsibility to access the portal to confirm if any changes have been made to the statuses of their students.**

### Departments' Candidates Spreadsheets:

#### Recommended Spreadsheet

Please complete the Recommended Spreadsheet(s) by including all the applications your department wants to put forward for the three CGS M competitions, CIHR, NSERC and SSHRC. The department must ensure that the applications that they are putting forward meet the CGS M eligibility criteria.

#### Non-Recommended Spreadsheet

We ask that departments also complete and submit the Non-Recommended Spreadsheet(s) for all the applications your department does not want to put forward for any of the three CGS M competitions, CIHR, NSERC and SSHRC. We ask departments to complete Non-Recommended spreadsheets to ensure every CGS M McMaster application is considered.

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**Note: A separate spreadsheet is required for each Tri-Agency (i.e. 1 for CIHR; 1 for NSERC; 1 for SSHRC), if applicable. Please ensure you check off the appropriate Tri-Agency box for each spreadsheet your department completes and submits to SGS.**

Please submit the CGS M Recommended and Non-Recommended Candidates Spreadsheets to the School of Graduate Studies: [graduatescholarships@mcmaster.ca](mailto:graduatescholarships@mcmaster.ca) by **January 8, 2018.**

## **Other Attached Documents**

1. 2018 CGS-M Department Recommended Candidates-Excel
2. 2018 CGS-M Department Non-Recommended Candidates-Excel