Teaching Rooms with Smart Board Equipment

Training to operate the audio visual equipment in teaching rooms must be arranged prior to use of the equipment by contacting:

**HSC Primary Contact** is James Kent, 22433, jkent@mcmaster.ca  
**Secondary Contact** is Erik Pechmann, 21601, pechm@mcmaster.ca

*(HSC 1A1/1A6 "only": Contact Chris Robinson, robinc@mcmaster.ca; if Chris is not available, please contact James Kent or Erik Pechmann)*

**MDCL 2nd floor Primary Contact** is Eric Pechmann, 21601, pechm@mcmaster.ca  
**Secondary Contact** is James Kent, 22433, jkent@mcmaster.ca

**MDCL 3rd floor Primary Contact** is Carlie Soares, 905-746-0409, soarec2@mcmaster.ca  
**Secondary Contact** is James Kent, 22433, jkent@mcmaster.ca

Catering

- Catering needs should be referred to Paradise Catering ext. x24836  
  catering@mcmaster.ca or Preferred Catering preferredcatering@hhsc.ca or call Ext. 73549.

Teleconferencing

**University Extensions - HSC 1J8, 1J9A & 4N42, MDCL 2230, 2242, 2243, 2248, 2249**

- **General Inquiries:** Please contact UTS Telecommunications at X26001
- Hospital departments: Please contact UTS Telecommunications at X26200 or X26100 to book "teleconference installation".

**Hospital Extensions - HSC 3A2, 3A3, and 4E20**

- Contact Hospital Telecom, Ext 73848